

## InsSciDE Project Information Sheet to Inform Potential Interviewees

Project acronym	InsSciDE
Project name	Inventing a shared Science Diplomacy for Europe
Start and end date	1.12.2017– 30.11.2021
Financed by	European Union Horizon 2020 Research and Innovation Programme (H2020-ENG-GLOBALLY-01)
Grant agreement n°.	770523
Website	<a href="http://www.insscide.eu">www.insscide.eu</a>
Researcher contact details <i>*(may be typed or filled out by hand)</i>	<b>Researcher name, institutional address, phone number and email*</b>

### 1. Introduction

We invite you to participate in the InsSciDE project case study research by being interviewed by a professional researcher. This sheet presents the project and gives you background to inform your decision on whether or not to participate. Please read this sheet carefully and ask all the questions you may have.

A consent form is annexed and you should review it before filling it out. Your consent to be interviewed, and regarding the use and diffusion of the material provided by you, is completely voluntary. If you decide not to provide the researcher with your consent, or if you cancel your consent in the future, you will not be included as a participant in the InsSciDE case study research.

*You will be offered the opportunity to participate in later InsSciDE project events for which specific consent would be requested.*

### 2. Organizers of the project

The InsSciDE project has received funding from the European Union's Horizon 2020 research and innovation programme under grant agreement n° 770523. It is coordinated by Prof. Pascal Griset, CNRS, Sorbonne Université, France. InsSciDE is conducted by a consortium of 14 respected research and training institutes from 11 countries spanning across Europe, plus the international UNESCO. InsSciDE is overseen by a high-level, diverse international Advisory Board. The names and qualifications of the organizers and advisors are visible at [www.insscide.eu](http://www.insscide.eu).

**Institution\***, represented by **Researcher\***, is a partner of the InsSciDE research consortium.

### 3. Purpose of the project

The InsSciDE project seeks to develop new knowledge on past and present science diplomacy in Europe, creating tools for practitioners, the European Union (EU) and Member States. Its objectives are to:

1. Show in selected case studies how and why science and diplomacy have been combined and coordinated (or not) by the EU and by Member States when addressing global challenges.
2. Map this knowledge into theoretical and strategic frameworks.
3. Generate guidance for policy and action decisions at both EU and Member State levels: strategy, best practices for science diplomats.
4. Foster dialogue, competence-building, self-reflexivity, networks, and inter-professional linkages among practitioners and other stakeholders, through study, events and training.
5. Disseminate research outputs to a wide audience and sustain their continuing use.

### 4. Data collection for the InsSciDE case study research

Data collection for InsSciDE case study research consists of bibliographic and archival research, and of *qualitative interviews and oral histories* conducted, recorded and processed for scientific purposes only.

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Qualitative interviews and oral histories are traditional methods of enquiry widely practiced in social sciences and humanities research. They rely on the participation of volunteers who give their informed consent to be quoted and credited as a primary source. The purpose of conducting such interviews is to gain insights not easily found in printed and published sources, to seek clearer understanding of subjective interpretation of facts and events, and to record overall facts and trends.

The material collected will be transformed into **research outputs** such as: peer-reviewed scientific publications, InsSciDE study materials for open and closed meetings, academic reports and/or a generalized Case Study Library accessible to professionals, teachers, students, and the interested public. The research outputs focus on events, interpretations, work culture and practices.

## 5. Risks and benefits of participation

No risk or inconvenience is foreseen. You are only requested to answer as you deem fit to the interview questions that will be asked on the basis of the project objectives.

No direct personal benefit or payment is offered for your participation in this study. Intangible benefits of your participation are to contribute to the historical, prospective and pragmatic understanding of science diplomacy. Together with the other interviewees, your insights will contribute to improving opportunities and conceptions of science diplomacy in the European Union, developing mutual understanding between the different communities participating in science diplomacy, and, potentially shaping the way the EU addresses societal and global challenges.

## 6. Privacy and confidentiality

You can request that parts of the interview be "off the record" in which case these parts will not be transcribed nor nominally attributed in InsSciDE research outputs. Note that after the close of the project, it is intended to deposit the original interview material for long-term preservation in the Historical Archives of the European Union, where it will be accessible<sup>1</sup> for consultation by the research community.

By signing the grant agreement n° 770523 with the European Commission the InsSciDE project partners have committed to respect the ethical standards and guidelines of Horizon 2020, including those set out in The European Code of Conduct for Research Integrity, Revised Edition, 2017. The InsSciDE research consortium has committed to respect the following EU legislation and regulations:

- The Charter of Fundamental Rights of the European Union (2000/C 364/01).
- The European Convention on Human Rights as amended by Protocols Nos. 11 and 14 and supplemented by Protocols Nos. 1, 4, 6, 7, 12 and 13.
- Directive 95/46/EC of the European Parliament and of the Council of 24 October 1995 on the protection of individuals with regard to the processing of personal data<sup>2</sup> and on the free movement of such data.
- General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679) as of its application on 25 May 2018.

## 7. Contact persons

In case of any question, request or complaint regarding your role as participant in this case study research, or to withdraw your consent, you are invited to communicate with the InsSciDE project coordinator, Professor Pascal Griset, by email: [pascalgriset@icloud.com](mailto:pascalgriset@icloud.com), with copy to the Executive project director Claire Mays [claire.mays@cnr.fr](mailto:claire.mays@cnr.fr).

Thank you for your willingness to meet with an InsSciDE researcher and possibly consent to an interview.

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<sup>1</sup> <https://www.eui.eu/Research/HistoricalArchivesOfEU/AbouttheHistoricalArchives/AccessPolicy>

<sup>2</sup> "Personal data" is understood as direct identifiers such as interviewees' names, addresses, postcode information, and telephone numbers. Your personal data is protected by law and you always have the right to gain access upon request to all your personal data which might be stored by the research institution, to be informed about the processing of this personal data, to rectify inaccurate personal data, and to oppose its further processing.

## Informed Consent to Participate in InsSciDE Case Study Research

I have read and understood the attached InsSciDE project Information sheet, and received answers to any questions I asked.

I agree to take part in InsSciDE case study research with a recorded interview.

My taking part is voluntary; I can withdraw from the study at any time and I do not have to give any reasons for why I no longer want to take part.

The interview, recording and collection of any personal details are for scientific purposes only.

My personal details will be processed and handled in accordance with European legislation including the General Data Protection Regulation (EU) 2016/679).

My words from this interview may be quoted in research outputs (academic publications, reports, etc.).

I agree for my real name to be used in the research outputs. This excludes any statements which I specify are given "off the record".

I agree for the material I provide to be deposited at the Historical Archives of the European Union and accessible to researchers.

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Name of interviewee [printed]	Signature	Place	Date
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Name of researcher [printed]	Signature	Place	Date
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**DONE IN TWO COPIES.**

*Project contact details:*

Professor Pascal Griset, CNRS, Sorbonne Université, InsSciDE project Coordinator:  
[pascalgriset@icloud.com](mailto:pascalgriset@icloud.com)

Please copy inquiries to the Executive project director Claire Mays: [claire.mays@cnrs.fr](mailto:claire.mays@cnrs.fr)